

INFORMATION SECURITY POLICY STATEMENT



"Information security and its demonstration to our existing and prospective clients is critical to our survival and key to our growth. Top management at RLG Systems understands the Information Security needs and expectations of its interested parties both within the organization and from external parties including clients, suppliers, regulatory and government departments.

RLG Systems shall use ISO 27001:2013 and its requirements as an Information Risk Management Framework to create its own Information Security Management System (ISMS). Confidentiality, Integrity and Availability of information are integral parts of its management function and view these as their primary responsibility and fundamental to best business practices.

The Company is committed to:

- Adopt an Information Security Management System comprising manual and procedures which provide direction and guidance on information security matters relating to employees; customers, suppliers and other interested parties;
- Define and Implement Information Security Objectives;
- Communicate these Objectives and performance against them to all interested parties;
- consider information security requirements following the results of applicable risk assessments;
- Ensure assets, facilities and resources to meet information security requirements;
- Work closely with Customers, Business partners and Suppliers in seeking to establish appropriate information security standards;
- Instruct all employees about the needs and responsibilities of Information Security Management;
- Implement continual improvement initiatives including risk assessment and risk treatment strategies
- Ensure constant endeavour to meet its customer, Government, Regulator's
- Comply to all applicable laws, regulations and contractual obligations
- Adopt a forward-thinking approach on future business decisions, including the continual review of risk evaluation criteria, which may impact on Information Security.

RLG Systems shall implement procedures and controls at all levels to protect the Confidentiality, Integrity, and Availability of information stored and processed and ensure that information is available to authorized persons as and when required. Information security risk management will form a key component of all business processes and functions with ownership of managing risks.

This policy is a dynamic document and is subject to annual review and is amended as necessary to ensure that it remains relevant to RLG Systems's business requirements.

The Information Security Steering Committee is responsible for reviewing, amend, approve, archive the policy in-line with the organization's need.

Issue Date

26 – 12 – 2023


RADHIKA KALIA
Managing Director

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QUALITY AND ENVIRONMENT POLICY



RLG Systems India Private Limited is committed to consistently delivering high standard of Quality Service and has embedded its core values within the organization. Our Seven Key Core Values as an Organization are Respect, Accountability, Teamwork, Integrity, Innovation, efficiency and Customer Satisfaction.

We aim to achieve this through sustainable business practice, operation resilience, environment protection and robust process.

We actively foster a culture of continual improvement and innovation. We aim to be responsible corporate as we understand that with global presence comes global responsibility.

Our Quality and Environment commitment is put into effect by:

Customer Satisfaction

We delight our customers with innovative solutions that are tailored according to the needs of the customer. Our team delivers impactful ideas that exceed customer expectations.

Compliance:

We comply with all the relevant legislation, statutes, regulations and international standards. We respect and comply with all the customer and stakeholders' requirements and adhere to the stringent code of ethics. We respect our human rights obligations embodied in universal covenants and declarations. We work only with the service providers who adhere to the highest standard of Quality and Environment practices with integrity.

Learning and Competence

We provide effective learning and training opportunities, to our employees in order to ensure that the employees meet the desired competency level, are aligned with our strategic goals, reflect our mission and vision, and meet our management system requirements.

Communications

Our Policy is made known to our employees, customers, suppliers, contractors and other relevant third parties through multiple effective and efficient engagement and communication channels.

Monitoring and continuous improvements

Our management systems ensure continual improvement through periodic policy review, up to date business and market – relevant objectives and targets: recognizing relevant business condition, potential risks, changing market, and new information. In our pursuit of excellence, and a sustainable future; we engage, consult with, and seek the participation of our stakeholders.



RADHIKA KALIA
Managing Director

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