



Return to Value



**RLG India PRO – Producer Responsibility Organization CPCB PRO
Registration No. B-29016(1)/(PRO)/18/WM-III Division, dated 29-08-
2018**

Corporate Social Responsibility Policy

Issue: 01

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Objective

RLG Reverse Logistics India Private Limited ("**RLG India**" or "**Company**") has prepared the CSR Policy ("Policy") in alignment with its objective, vision and mission, delineating its responsibility as a socially and environmentally responsible corporate citizen.

The Policy lays down the guiding principles for selection, implementation and monitoring of activities as well as formulation of annual action plan under the provisions of Section 135 of the Companies Act 2013 (hereinafter to be referred as "**the Act**"), read with Schedule VII to the Act and the Companies (Corporate Social Responsibility Policy) Rules, 2014 (hereinafter to be referred as "**the CSR Rules**"). The Policy shall apply to all the CSR projects, programs and activities undertaken by the Company at various locations in India to support the sustainable development of the society.

Exclusion

"Corporate Social Responsibility (CSR)" means the activities undertaken by a Company in pursuance of its statutory obligation laid down in section 135 of the Act in accordance with the provisions contained in the CSR Rules, but shall not include the following, namely:-

- (i) activities undertaken in pursuance of normal course of business of the company: Provided that any company engaged in research and development activity of new vaccine, drugs and medical devices in their normal course of business may undertake research and development activity of new vaccine, drugs and medical devices related to COVID-19 for financial years 2020-21, 2021-22, 2022-23 subject to the conditions that-
 - (a) such research and development activities shall be carried out in collaboration with any of the institutes or organisations mentioned in item (ix) of Schedule VII to the Act;
 - (b) details of such activity shall be disclosed separately in the Annual report on CSR included in the Board's Report;
- (ii) any activity undertaken by the company outside India except for training of Indian sports personnel representing any State or Union territory at national level or India at international level;
- (iii) contribution of any amount directly or indirectly to any political party under section 182 of the Act;
- (iv) activities benefitting employees of the company as defined in clause (k) of section 2 of the Code on Wages, 2019 (29 of 2019);
- (v) activities supported by the companies on sponsorship basis for deriving marketing benefits for its products or services;
- (vi) activities carried out for fulfilment of any other statutory obligations under any law in force in India;

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Scope

This policy shall be applicable to all employees of the Company. The scope of this document covers the key objectives of a CSR Policy which includes:

- Vision/Mission
- CSR Focus Areas
- Implementation Strategy
- Governance, Monitoring & Evaluation
- Reporting

CSR Mission:

This philosophy of CSR initiative of RLG India is guided by the vision and mission of the Company i.e.,

“To Sensitize, Educate and Up-Skill the community for a Waste Free and Sustainable India”.

In line with vision of the Company, our CSR vision is to focus our efforts for educating and upgrading the skills of the community for sustainable environment.

For RLG India, responsible business practices include being responsible for our business processes, products, engaging in responsible relations with employees, customers and the community. Hence for the Company, Corporate Social Responsibility goes beyond just adhering to statutory and legal compliances and creates social and environmental value for our key stakeholders.

CSR Focus Areas

The Company may undertake various CSR projects, programs and activities from time to time. The Company may from time to time undertake any project, program and activity on one or more of the areas.

- Education- Promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly and the differently abled and livelihood enhancement projects;
- Environment and Business Sustainability- ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water
- Any other projects, programs and activities falling within the permissible activities prescribed under Schedule VII of the Act, rules made thereunder, any circular/notification/guidelines/clarification issued thereunder.

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Implementation Strategy

RLG India is committed towards improving the life of India's informal waste sector community and to educate and upskill them in order to enhance their livelihood thereby creating a sustainable economy that works without waste, saves resources and is restorative by its circular design.

Manner of Execution of Project and Programmes

As per the requirement of the Act and rules made under thereunder, the Companies having a minimum CSR Expenditure for INR. 50 lakhs and less are not required to constitute any CSR Committee. Accordingly, the board has decided not to form the CSR Committee and all the activities of the Company are to be taken under the governance of the Board. Further, a CSR Team comprising of employees of the Company will be set up for carrying out CSR Programmes.

The CSR Team shall identify CSR projects which are within the ambit of the identified CSR focus Areas and shall be required to be approved by the Board of Directors of the Company.

For each of the CSR Projects, the time period/duration of completion, purpose of Project, nature of spending, extent of coverage, modalities of execution and implementation schedules will be decided and approved in advance by the Board.

The Board shall have absolute discretion to identify and approve CSR activities/projects. The Board shall allocate necessary funds to these projects/activities. It shall also have powers to classify or ratify any of the ongoing projects/activities as CSR for the purpose of this Policy. The Board can pass circular resolutions to approve any CSR related matters, on an urgent need basis, as and when required.

Modes of spending of Minimum CSR Expenditure

The Board shall implement the identified CSR Projects directly by itself or through;

- A Company established under section 8 of the Act, or a registered public trust or a registered society, registered under section 12A and 80 G of the Income Tax Act, 1961 (43 of 1961), established by the company, either singly or along with any other company, or
- A Company established under section 8 of the Act or a registered trust or a registered society, established by the Central Government or State Government; or
- Any entity established under an Act of Parliament or a State legislature; or
- A company established under section 8 of the Act, or a registered public trust or a registered society, registered under section 12A and 80G of the Income Tax Act, 1961, and having an established track record of at least three years in undertaking similar activities.

Also, the Company may also collaborate with other Companies for undertaking projects or programmes or CSR Activities in such a manner that CSR Committee or Board of the respective

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Committee are in position to report separately on such projects or programmes in accordance with rules.

Other provisions

- The Board of RLG India to ensure that minimum of 2% of average net profit of the last 3 years is spent on CSR initiatives undertaken by RLG.
 - The board shall ensure that the administrative overheads shall not exceed five 5% of total CSR expenditure of the Company for the financial year.
 - All expenditure towards the programs to be documented.
 - In case at least 2% of average net profit of the last 3 years is not spent in a financial year, reasons for the same to be specified in the CSR report.
 - Any surplus generated out of the CSR activities not to be added to the normal business profits of the Company and shall be ploughed back into the same project or shall be transferred to the unspent CSR Account and spent in pursuance of this policy or shall be transfer such surplus to a Fund specified in Schedule VII, within a period of 6 months of the expiry of the financial year.
- Any income arising of CSR Projects shall be netted off from the CSR spend on that project and net amount will be reported as CSR expenditure

Governance, Monitoring & Evaluation of CSR Projects

The Board of Directors shall approve the activities to be undertaken towards mandatory CSR Compliances and will regularly monitor the CSR Activities. Also, CSR Team comprising of employees of the Company for fulfilling its CSR obligations, will be set up to ensure effective implementation and monitoring of the projects, which would report to the Board with the status of implementation of CSR Activities

RLG India will continuously strengthen its system & process to record the impact of its CSR initiatives. The reports of the same will be presented before the board quarterly.

Internal Audit and review as well as regular capacity building at all levels of execution/implementing partners and monitoring/review will be done on regular basis.

Appropriate documentation of SMC IPL's CSR Policy, annual CSR activities, executing partners, and expenditure entailed shall be undertaken on a regular basis

Reporting Compliance

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The Board of Directors shall approve the CSR policy for the Company and disclose its contents in their report and also publish the details on website of the Company, in such manner laid down in the Rule 8 of the Rules, as amended and modified from time to time.

CSR Policy Amendments

The Board of Directors shall have the power to make amendments to the CSR Policy, and incorporate modifications at any point of time.

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